

Dogs @Ginkgo Solutions

We love dogs at Ginkgo Solutions in Luxembourg, and we believe they can foster a friendlier and happier workplace! However, there are some rules which need to be respected as our coworking space is first of all a professional workspace!*

1. **AREAS ALLOWED FOR DOGS:** Private offices and open spaces, however dogs are not allowed on any furniture, such as seats, benches or tables.
2. **CLEAN DOGS:** Dogs need to be housebroken, fully vaccinated, and free of parasites. Veterinary record needs to be always up to date. Smelly, poorly groomed dogs are a no go. Should an accident happen, owners are expected to clean up and sanitize as well immediately after their pet.
3. **EDUCATED DOGS:** Dogs are not allowed to bark in the coworking space, fight other office dogs, become aggressive, endanger themselves or others, make a mess, damage property, or annoy coworkers in any way. Toys that produce loud or squeaking sounds are prohibited as well.
4. **DOG NEEDS:** Please bring your own water bowl for your dog or take one of the discarded Cocottes glass pots in the Kitchen for your dogs, please don't use any of the bowls used by humans. It is mandatory to place a protection under the bowls.
5. **RESPONSIBILITY:** The owner is 100% responsible for his dog's behaviour, well-being, hygiene, and happiness the entire time he's in the coworking, dogs should always be supervised. Owners will be held responsible for any expenses and cleaning resulting from their pet's behaviour
6. **FEAR OF DOGS AND ALLERGIES:** Dog-friendly coworking spaces are for everyone. As some coworkers might fear dogs or be allergic, please ensure your dog is kept away and, on the leash, and doesn't run towards strangers who might be afraid or allergic.

If any of the above rules are not followed or if dogs are disruptive to the operations of the coworking, the Ginkgo staff can ask the member to remove at any given moment and without any notice period the dog from the space for an unlimited amount of time.

Hereby I declare that I have read and that I and my dog will comply with the above-mentioned rules.

Name & Signature

***Dog access must be allowed per your employer.**